



UTAH STATE TAX COMMISSION

TAXPAYER SERVICES DIVISION—210 N 1950 W, Salt Lake City, UT 84134

Website: www.tax.utah.gov

Utah State Temporary Sales Tax Application

All vendors must obtain a temporary sales tax license and special return to sell in the State of Utah. **If you are not selling at this event just fill out the lines that begin with an asterisk, your name, address and indicate that you are not selling then email or fax it to us.** If you are selling please supply the following information to apply for your temporary sales tax license and return. **The person responsible for paying the tax must fill out this application completely. You can either email the application to SPECIALEVENT@UTAH.GOV or fax the application to 801-297-6359.** Your Utah Temporary Sales Tax License and Special Return will be issued to you either at the event or by mail. If you have any questions please feel free to call us at 801-297-6303 or 1-800-662-4335 ext. 6303.

All vendors must submit this application either by email or fax before the event.

Event Attending _____

Federal Employer Identification Number: IN) _____ **OR**

Social Security Number: _____ **OR**

Utah Sales Tax No. _____ **STC OR**

Utah Special Event No: _____ **SSE OR**

Driver's License Number: _____ **State *Utah Only* DOB: _____**

***Personal Name:** _____

***DBA/Business Name:** _____

Email address: _____

***Physical street address:** _____

***City:** _____ *** State:** _____ *** Zip Code:** _____

Phone Number: _____ **Cell Phone Number:** _____

Mailing Address: _____

***Business Description: Describe the nature of your business. For those planning on selling a product, include the type(s) of product you are selling.** _____

The Utah Taxpayer Bill of Rights (Pub 2) is available on the Tax Commission's website, "tax.utah.gov" or free of charge, upon request. This publication describes your rights and obligations and the Tax Commission's procedures for appeals, refund claims and collections. If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at (801) 297-3811 or TDD (801) 297-3819. Please allow three working days for a response.